

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

- | | (Pages) |
|---|------------------|
| 1. Apologies for Absence | |
| 2. Minutes | |
| To confirm the minutes of the meeting held on 5 October 2015. | (5 - 8) |
| 3. Savings Review | |
| To consider the report of the Director of Resources. | (9 - 10) |
| 4. Monthly Budget Monitoring Report | |
| To consider report of the Director of Resources. | (11 - 30) |
| 5. Exclusion of Public | |
| The Chairman to move the following resolution:- | |
| “That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.” | |
| 6. Private Appendix referred to in item 3 | (31 - 38) |

The next meeting is due to take place on Monday, 1 February 2016

This page is intentionally left blank

OVERVIEW AND SCRUTINY COMMITTEE

Meeting - 5 October 2015

Present: Mr Hollis (Chairman)
Mr Harding, Mr Bastiman, Mrs Lowen-Cooper, Mr Read,
Mr Sangster, Mr Vincent and Mr Walters MBE

10. MINUTES

The minutes of the meeting of the Committee held on 22 June 2015 were agreed and signed by the Chairman.

11. MEDIUM TERM FINANCIAL STRATEGY

The Medium Term Financial Strategy that was part of the budget agreed in February identified the potential need to reduce net expenditure by over £1m by the end of the decade. The Committee considered a report setting out the current assessment of the Council's medium term financial position and the key issues facing the Council from the perspective of the Cabinet. There would be a need to consider savings that will as a minimum reduce net expenditure from 2017/18 and meet the objectives set out in paragraph 2.3 one of which will be to eliminate the funding gap.

The report went on to set out a request from the Cabinet for the Committee to undertake a piece of work through a Panel to consider saving proposals put forward by officers to achieve the objectives through reducing expenditure and increasing income having regard to the options set out in paragraph 4.2 and 4.3.

The intention was for the Panel (and all members of the Committee would be invited to attend each meeting) to meet on 3 occasions by mid-November in order to compile a final report for the meeting of Cabinet on 17 December in accordance with the following timetable::

- Panel meeting 1 – 19 October at 6pm
- Panel meeting 2 – 22 October at 6pm
- Panel meeting 3 – 28 October at 6pm
- Meeting of O and S – 11 November at 6pm

During the discussion the Chairman welcomed the request from the Cabinet emphasising that, although the Committee was not responsible for policy it had an important role to play in the development of policy and providing advice to the Cabinet accordingly. The work to be undertaken by the Committee would be in accordance with its policy development role. Following a number of questions it was confirmed that the work would not involve looking at such issues as use of reserves or council tax levels. The Panel would however look at options for investing in projects that created savings and/or generated income.

The Chairman concluded by asking members to let Democratic Services know as a matter of urgency which of the meetings listed above they could attend.

RESOLVED that a Panel be set up (open to all members of the Committee) to consider options to address the medium term financial issues facing the Council and prepare a report for the meeting of Cabinet on 17 December 2015 via a meeting of the Committee on 11 November 2015.

LOCAL PLAN/CORE STRATEGY DEVELOPMENT

Following the request made at the last meeting for information on the Local Plan/Core Strategy the Committee received a presentation from the Head of Sustainable Development of the report submitted to the Sustainable Development PAG on 10 September 2015 setting out options and a recommended way forward to produce a new Local Plan by early 2017 through a review of the Council's approved Local Development Scheme in the light of the recent Government announcement to speed up plan making.

The report, after explaining the Government's objectives including the intention to prepare a national league table for local plan making, set out three options for responding to these objectives as follows:

- To continue on the current Local Development Scheme timetable;
- To progress a South Bucks Local Plan to a shorter timetable
- To produce a joint local plan with Chiltern District Council

The report went on to identify reasons for pursuing option 3 including the following:

- A joint plan would make more efficient use of available staff resources and remove duplication of effort; and
- In preparing its own local plan the Council would be grouped together with the Berkshire Unitary Authorities within a Housing Market Authority (HMA) and Functional Economic Market Area (FEMA); by undertaking a joint plan it was anticipated that a joint local plan would form part of a Buckinghamshire HMA and FEMA.

The report explained in paragraph 3.4 that pursuing option 3 was dependent on a number of issues including the need for additional resources and additional meetings of the PAGs and or Cabinets at both authorities.

The Head of Sustainable Development concluded his presentation by saying that the Portfolio Holder having considered the advice of the PAG, which supported the proposals, would be advising the Cabinet/Council to adopt all the recommendations in the report.

During the discussion a number of issues were explained/clarified including the following:

- The function of a Housing Market Area and how they are configured;
- That a joint local plan with Chiltern would result in South Bucks being, as a best fit, within a Bucks HMA rather than a Berkshire HMA and the implications of this;;
- That pursuing a joint local plan would have no impact on the sovereignty of each Council since both Councils would need to agree the contents of a joint local plan and both Councils would retain their Planning Committees to make planning decisions;;
- A local plan (whether joint or not) would supersede the Core Strategy;
- The potential impact on housing development and housing targets for SBDC
- The local plan would be developed having regard to national infrastructure projects and the pressures these are having and will continue to have on the District;
- The possible consequences for the Council of not meeting the timetable triggering government intervention and
- The costs in pursuing the joint local plan were unavoidable and would need to be met from the LDF Reserve into which further contributions would be required.

Following the discussion the Chairman, whilst agreeing that pursuing a joint Local plan is an important issue on which the Committee would want to be kept up to date, recognised that

the tight timetable prevented close scrutiny. To ensure that the Committee was kept abreast of progress the Chairman requested that arrangement be put in place for members of the Committee to be informed (by email) of any significant changes, particularly on housing issues, being proposed by the Member Reference Group, meetings of which would be open for all members to attend.

13. **UPDATE ON HS2/WRATH/HEATHROW**

The Committee received a briefing on the following infrastructure projects and their environmental impact on the District and in particular Iver:

- HS2 and implications for the Colne Valley and the Hillingdon Outdoor Activity Centre;
- Heathrow Express Depot;
- Cross Rail;
- M4 Smart Motorway;
- Western Rail Access; and
- Heathrow Expansion – decision on which due by the end of the year

The Committee noted that the list was not exhaustive and that there were other issues (e.g. changes in flight paths and noise pollution) that would also have an impact on the District.

Following the presentation a discussion ensued during which it was recognised that the pressure on Iver, particularly from HGVs, would intensify as the infrastructure projects were rolled out. The Council had been aware of the issue of HGVs for some time and an option to build a relief road had been proposed but not pursued. Further options were being explored which would be submitted to the Sustainable Development PAG.

With regard to HS2 the Committee was advised of the mitigation being sought including the construction of a relief road which HS2 had indicated they were not prepared to fund. Other sources of funding were being explored (e.g. Local Enterprise Partnership) but the issue may become a subject of a Petition to the Select Committee.

Having expressed concern over the environmental impact the projects were having and would continue to have on the District the Committee welcomed the recommendations being made to the Cabinet on 13 October 2015 by the Healthy Communities Portfolio Holder that £20k be set aside from the existing budget to challenge or mitigate against infrastructure projects to commission a piece of work to establish an environmental baseline assessment.

14. **JOINT BUSINESS PLAN**

The Committee received a report inviting it to comment on a refresh of the Joint Business Plan 2015-2020 prior to its submission to Cabinet on 13 October 2015.

The report explained that whilst the top level and second level aims and objectives remained the same this year the third level aims and objectives have been refreshed to reflect the Council's changing priorities and the needs of the district as set out in Appendix C.

Following a question in connection with Delivering our Joint Values and in particular the commitment to ensure that staff are trained on all relevant aspects of safeguarding of children and vulnerable people the Committee was advise and noted the training provided.

The Committee asked for information on the extent to which the Council, and in particular the Community Safety and Communications Teams, is aware of social media issues in respect of safeguarding, especially younger people.

Having considered the report the Committee agreed to inform the Cabinet that it had no comments on the refresh of the Joint Business Plan.

15. PERFORMANCE REPORT QUARTER 1

The Committee considered a report showing the performance of Council services against performance indicators during the period April to June 2015 and in particular performance in relation to:

- Performance and Service objectives across the Council; and
- The Leader's Portfolio and the Portfolios of other Cabinet Members.

The following appendices were attached to the report:

- Appendix A – Providing an overview of priority indicators; 2014/15; and
- Appendix B – Quarterly corporate performance Indicators 2014/15

Of the 7 PIs which were off target 3 are priority target Of the five PIs which failed to meet targets, four relate to housing and the Committee's attention was drawn to Appendix which provided the reasons The Committee's attention was also drawn to the reasons for the percentage of licences received issued within the deadline not being met due to temporary staffing issues.

In connection with the Pi relating to voluntary leavers the Committee felt that target was too low therefore accounting for the percentage being well above target.

RESOLVED that the Performance Management Quarterly Report for the period April-June 2015 be noted.

16. HEALTH AND ADULT SOCIAL CARE SELECT COMMITTEE

The minutes of the meetings of the Select Committee held on 26 May, 30 June and 11 August 2015 were noted.

17. BUCKS CHILDREN'S SOCIAL CARE AND LEARNING SELECT COMMITTEE

The minutes of the meetings of the Select Committee held on 7 April and 5 June 2015 were noted.

18. MEMBERS QUESTIONS AND ANSWERS

None

19. WORK PROGRAMME

Following a suggestion from a member, receiving a briefing on progress being made on the Safe Place Scheme was added to the Committee's Work Programme along with a presentation on the KPI system both for the meeting in February 2016.

20. ANY OTHER BUSINESS

The meeting terminated at 7.35 pm

SUBJECT:	Savings Review
REPORT OF:	Director of Resources
RESPONSIBLE OFFICER	Director of Resources
REPORT AUTHOR	Jim Burness 01895 837217 jim.burness@southbucks.gov.uk
WARD/S AFFECTED	All

1. Purpose of Report

Included in Part 2 of the agenda is Appendix 1 which summarises the views of the O&S Saving Panel on the proposals from officers that they have reviewed. The objective of the report is to agree the views to be provided to the Cabinet in December as part of their consideration of the budget and medium term financial strategy.

RECOMMENDATIONS

The Committee is recommended to review the comments in Appendix 1 in order to agree what should be then be made available to the Cabinet.

2. Executive Summary

2.1 Appendix 1 contains the views of the Panel on the 33 proposals submitted by officers. The Appendix also includes the savings/income the proposals were estimated to achieve. The intention was to comment on any issues of deliverability, impact and any other points that would be helpful to the Cabinet. The Committee needs to review the comments to see if it is satisfied with the content and to identify any proposals it feels should not be considered by the Cabinet at this stage.

3. Reasons for Recommendations

Not relevant in this context.

4. Consultation

Not applicable

5. Options

Not relevant in this context.

6. Corporate Implications

Financial

6.1 The proposed work will be part of setting the 2016/17 Budget, and revision of the Medium Term Financial Strategy.

Legal

6.2 It is important to recognise that that Overview & Scrutiny Committee is not a decision making body in the budgetary framework, that role sits with the Cabinet. It can however fulfil an important role in helping shape thinking around budget strategy and providing advice to the Cabinet.

7. Links to Council Policy Objectives

7.1 This work is part of the Council achieving its objective of delivering value for money

8. Next Steps

9.1 The agreed appendix of proposals be made available to the Cabinet for inclusion in the report on the budget to its December meeting.

Background Papers:	None
---------------------------	------

South Bucks District Council Monitoring Information September 2015

Section B Budget Monitoring

Budget Monitoring Report 2015/16

1. Purpose of Report

1.1 The purpose of this paper to provide an update on the budget monitoring position as at the 30th September 2015.

2. Estimated Revenue Outturn Position

2.1 The following table summarises the current Net Cost of Services variances.

	Original Budget	Latest(1) Budget	Estimated Outturn	Variance (EO-LB)	
	£	£	£	£	
Portfolio Breakdown					
Environment	3,302,557	3,302,557	3,302,557	0	
Healthy Communities	2,251,274	2,251,274	2,363,314	112,040	☹
S106 Commuted Sums	-38,450	-38,450	-38,450	0	
Green Deal Communities Fund	0	0	0	0	
Resources	2,312,700	2,312,700	2,322,700	10,000	☹
Resources - Investment Properties	-231,214	-231,214	-231,214	0	
Sustainable Development	1,660,828	1,660,828	1,562,828	-98,000	☺
Net Cost of Services	9,257,695	9,257,695	9,281,735	24,040	☹

2.2 And attachment A provides a summary statement showing the overall revenue budget monitoring position by portfolio, along with detailed breakdowns by portfolio.

3. Training Budgets

3.1 In 2015/16 the Council has a total training and development budget of £74,010. Expenditure to date is £12,104.

4. Key Income Areas

4.1 Progress against the key income targets are summarised in the following table and attachment C provides graphical illustrations of how these budgets are performing.

Summary of Key Income Areas	Full Year Budget	Profiled Budget	Actual To Date	Variance Act -Bud
	£'000	£'000	£'000	£'000
Building Control Fees (Joint Service)	795	398	412	14
Car Park Income	979	490	454	-36
Development Management Income	460	230	256	29
Land Charge Fees	150	75	66	-9
South Bucks Academy Income	147	91	96	5
	2,532	1,283	1,283	0

5. Budget Risks

- 5.1 As part of the Director of Resources' Report on the 2015/16 budget (Cabinet 9th February 2015) the main financial risk areas were identified. An update on these risks is given below.

Risk	Update
Shortfall on income targets	No significant shortfalls at present.
The cost of major planning inquiries, enforcement actions or responding to national infrastructure proposals that impact on the area	No known issues at present except HS2.

6. Revenue Reserves

- 6.1 The forecast general reserve position at the end of the current year is shown in the following table.

General Revenue Reserve	Fund Balance £'000	NDR Timing Diff £'000	Usable Balance £'000
Balance 31 March 2015	1,862	184	2,046
In year variances			
- Operating Deficit for Year	-122		-122
- Estimated NDR Growth 15/16	760		760
- NDR adjustment re previous years	1,697	-1,697	0
Reserve funded items			
- Elections	-70		-70
- Steria Exit Costs	-120		-120
- Other (HS2, Olympic Legacy Programme)	-23		-23
Estimated Balance 31 March 2016	3,984	-1,513	2,471

- 6.2 The new Business Rates system requires authorities to estimate levels of business rates collected, including losses on appeals, and there are statutory timing differences in when monies are able to be formally taken to the general fund.
- 6.3 For the current year the Director of Resources' advice was that at least £770,000 be kept in general reserves as a prudent level of balances (Cabinet 9th February 2015).

7. Capital Programme

- 7.1 The following table provides an update on the capital programme for 2015/16.

Capital Expenditure Programme	£'000
2015/16 Original Programme	1,050
2014/15 Carry Forwards	1,523
Other Changes	212
Revised Capital Programme	2,785

7.2 Attachment D provides a more detailed statement showing the capital position on a scheme-by-scheme basis.

7.3 Expenditure to date on capital projects is £640,029.

8. Capital Reserves

8.1 The following table shows the overall estimated cumulative usable capital receipts position.

Usable Capital Receipts	Current Estimate £'000
Balance 31 March 2015	7,251
New receipts - Asset Sales	0
Use of receipts to fund capital programme	
- Total capital expenditure	-2,785
- Expenditure funded by grants	331
- Funded from Reserves	80
Estimated Balance 31 March 2016	4,877

Classification: OFFICIAL

Attachment A: 2015/16 Revenue Budget Monitoring Statement - As at 30 September 2015 (6 Months)

	Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)	
	£	£	£	£	£	£	£	
Portfolio Breakdown								
Environment	3,302,557	3,302,557	1,506,139	702,248	-803,891	3,302,557	0	
Healthy Communities	2,251,274	2,251,274	969,001	797,544	-171,457	2,363,314	112,040	☹
S106 Commuted Sums	-38,450	-38,450	-19,225	-47,943	-28,718	-38,450	0	
Green Deal Communities Fund	0	0	0	632,852	632,852	0	0	
Resources	2,312,700	2,312,700	961,875	3,767,465	2,805,590	2,322,700	10,000	☹
Resources - Investment Properties	-231,214	-231,214	-115,607	-111,025	4,582	-231,214	0	
Sustainable Development	1,660,828	1,660,828	830,417	547,279	-283,138	1,562,828	-98,000	☺
Net Cost of Services	9,257,695	9,257,695	4,132,600	6,288,420	2,155,820	9,281,735	24,040	☹
Interest & Investment Income	-400,000	-400,000	-166,667	9,973	176,640	-350,000	50,000	☹
Notional Interest Payable	243,880	243,880	101,617	64,511	-37,106	243,880	0	
Transfer from Capital Reserves	-1,225,050	-1,225,050	0	0	0	-1,225,050	0	
Transfer from LDD Reserve	-98,000	-98,000	0	0	0	-50,000	48,000	☹
Transfer from Funding Change Reserve	-75,266	-75,266	0	0	0	-75,266	0	
Transfer from Specific Reserves	-61,770	-61,770	0	0	0	-61,770	0	
Transfer from General Reserves	-70,000	-70,000	0	0	0	-70,000	0	
Use of additional new homes bonus	81,357	81,357	0	0	0	81,357	0	
BUDGET REQUIREMENT	7,652,846	7,652,846	4,067,550	6,362,904	2,295,354	7,774,886	122,040	☹
Council Tax Payers (Precept)	-4,540,536	-4,540,536	0	0	0	-4,540,536	0	
Non Domestic Rates (NDR)	-928,276	-802,734	0	0	0	-2,248,125	-1,445,391	☺
General Grants - NDR Changes	0	-125,542	0	0	0	-125,542	0	
Revenue Support Grant (RSG)	-871,044	-871,044	-362,935	-362,935	0	-871,044	0	
General Grants - Council Tax Freeze	-48,267	-48,267	-20,111	-20,111	0	-48,267	0	
General Grants - New Homes Bonus	-1,330,346	-1,330,346	-554,311	-554,311	0	-1,330,346	0	
General Grants - Other	0	0	0	0	0	0	0	
Collection Fund Council Tax Deficit	65,623	65,623	0	0	0	65,623	0	
Collection Fund NDR Deficit (From NNDR1)	0	0	0	0	0	-1,696,730	-1,696,730	☺
Levy payable on Business Rates Growth	0	0	0	0	0	685,063	685,063	☹
NET (SURPLUS) / DEFICIT FOR YEAR	0	0	3,130,193	5,425,547	2,295,354	-	-2,335,018	☺
To be (added to) / funded from reserves				check	0		0	

Items Agreed to be Funded from Reserves

Steria Exit Costs (2276)	0	120,000	0	0	0	120,000	0
Olympic Legacy programme (3531)	10,000	10,000	0	0	0	10,000	0
HS2 Expenditure (4371)	13,000	13,000	0	0	0	13,000	0
	23,000	143,000	0	0	0	143,000	0

Notes

- A + variance represents an overspend, a - variance represents an underspend.
 - The above figures exclude income and expenditure relating to the Farnham Park Charitable Trust.
- (1) The Latest Budget is the Original Approved Budget, adjusted for any budget changes subsequently approved by Council or any virements actioned under delegated powers.
- (2) Levy payable on business rates growth

**Further Breakdown
Environment Portfolio**

Waste, Recycling & Street Scene

Waste Contract Management
Vehicles
Refuse Collection
Recycling
District Cleansing
Dropmore Road Depot

Property & Facilities

Chiltern AONB
Open Spaces
Street Naming
Grasscutting
Environmental Improvements
Environmental Policy

TOTAL NET EXPENDITURE

Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)
£	£	£	£	£	£	£
437,611	437,611	218,805	186,873	-31,932	437,611	0
7,350	7,350	3,675	0	-3,675	7,350	0
915,762	915,762	406,421	291,477	-114,944	915,762	0
848,270	848,270	363,635	-204,436	-568,071	848,270	0
748,163	748,163	340,902	350,004	9,102	748,163	0
36,716	36,716	18,358	13,334	-5,024	36,716	0
2,993,872	2,993,872	1,351,796	637,252	-714,544	2,993,872	0
6,644	6,644	3,322	4,740	1,418	6,644	0
67,611	67,611	33,806	20,027	-13,779	67,611	0
17,674	17,674	8,837	4,199	-4,638	17,674	0
-21,169	-21,169	-10,585	23,351	33,936	-21,169	0
225,773	225,773	112,887	1,955	-110,932	225,773	0
12,152	12,152	6,076	10,724	4,648	12,152	0
308,685	308,685	154,343	64,996	-89,347	308,685	0
3,302,557	3,302,557	1,506,139	702,248	-803,891	3,302,557	0

Reasons

Further Breakdown
Healthy Communities Portfolio

Joint Community Safety
Joint Community Safety

Community

South Bucks Academy
&Y Services Management

Sports Development
Community Development Funding
Evreham Centre
Beacon Centre
Dial-a Ride Scheme

Environment

Public Conveniences

Executive & Support

Communications & Community
Subscriptions & Donations
Citizens Advice Bureau
Voluntary Action

H&H Corporate

H&H Corporate

Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)
£	£	£	£	£	£	£
152,669	152,669	76,334	117,770	41,436	114,169	-38,500
152,669	152,669	76,334	117,770	41,436	114,169	-38,500
102,989	102,989	-64,920	-51,651	13,269	102,989	0
212,115	212,115	105,462	74,558	-30,904	192,115	-20,000
8,860	8,860	4,430	6,063	1,633	8,860	0
15,000	15,000	7,500	0	-7,500	15,000	0
38,872	38,872	19,436	12,176	-7,260	38,872	0
27,566	27,566	-17,117	-12,150	4,967	27,566	0
794	794	397	123	-274	794	0
406,196	406,196	55,188	29,119	-26,069	386,196	-20,000
8,546	8,546	488	1,830	1,342	8,546	0
8,546	8,546	488	1,830	1,342	8,546	0
0	0	0	71	71	0	0
32,345	32,345	16,172	20,811	4,639	32,345	0
79,858	79,858	39,929	60,439	20,510	79,858	0
24,114	24,114	12,057	12,060	3	24,114	0
136,317	136,317	68,158	93,381	25,223	136,317	0
86,301	86,301	43,151	68,251	25,100	86,301	0



Reasons
unforeseen income - Additional income due from Prevent £20k across CDC and SBDC, unforeseen expenditure required on a DHR £2500. off set by salary savings - 0.4FTE salary savings £10k, £7k from TVP xboarder officer no longer requiring SBDC contribution, £1400 savings on business expenses
Potential salary savings arising from long term absence
Vol Action no longer in building.

Further Breakdown
S106 Commuted Sums

Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)
£	£	£	£	£	£	£
44-46 Station Rd	0	0	0	0	0	0
Station Road GX	0	0	0	0	0	0
William King	-38,450	-38,450	-54,943	-35,718	-38,450	0
Fulmer Lane	0	0	0	0	0	0
Buler's Court House BFLD	0	0	7,000	7,000	0	0
Windsor End	0	0	0	0	0	0
Rogers Lane	0	0	0	0	0	0
TOTAL NET EXPENDITURE	-38,450	-38,450	-47,943	-28,718	-38,450	0

Reasons

Further Breakdown
Green Deal Communities Fund

Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)
£	£	£	£	£	£	£
Green Deal Communities Fund	0	0	632,852	632,852	0	0
TOTAL	0	0	132,852	132,852	0	0

Reasons
Expenditure off set by GDC grant from DECC

**Further Breakdown
Resources Portfolio**

Property & Facilities

Property & Facilities	0	51,470	25,735	-49,414	-75,149	51,470	0
Car Parks	-649,342	-649,342	-324,672	-293,424	31,248	-649,342	0
Offices - Capswood	2	2	-161,684	-31,374	130,310	2	0
	-649,340	-597,870	-460,621	-374,212	86,409	-597,870	0

Executive & Support

Executive & Support	1	-51,469	-25,734	-25,289	445	-51,469	0
Human Resources	0	0	0	13,961	13,961	0	0
Comms, Performance & Policy	55	55	27	-6,848	-6,875	55	0
	56	-51,414	-25,707	-18,176	7,531	-51,414	0

Finance

Corporate Management Costs	980,074	980,074	490,037	537,172	47,135	980,074	0
Non Distributed Costs	192,757	192,757	96,379	89,193	-7,186	192,757	0
Joint Finance	5,310	5,310	0	-112,098	-112,098	15,310	10,000
Internal Audit	0	0	0	938	938	0	0
Other Expenses	-4,654	-4,654	-1,164	9,682	10,846	-4,654	0
	1,173,487	1,173,487	585,252	524,887	-60,365	1,183,487	10,000

Business Support

Information Technology	0	0	-29,295	-26,936	2,359	0	0
Overview & Scrutiny	0	0	0	5,553	5,553	0	0
Joint Working	57,290	57,290	28,645	40,125	11,480	57,290	0
	57,290	57,290	-650	18,742	19,392	57,290	0

Customer Services

Postal services	0	0	0	-7,549	-7,549	0	0
Print / Copy Services	-7,360	-7,360	-5,685	9,560	15,245	-7,360	0
Reception	0	0	1	10,662	10,661	0	0
Revenues & Benefits Client	0	0	0	13,560	13,560	0	0
Council Tax Collection	474,158	474,158	237,079	269,161	32,082	474,158	0
NNDR Collection	-159	-159	-80	52,972	53,052	-159	0

Reasons
Using agency staff to cover vacancies.

Housing Benefits	230,740	230,740	115,370	2,636,994	2,521,624	230,740	0
	697,379	697,379	346,685	2,985,360	2,638,675	697,379	0
<u>Legal & Democratic Services</u>							
Joint Legal	0	0	1	32,092	32,091	0	0
Democratic Processes	532,242	532,242	266,121	255,572	-10,549	532,242	0
Chairmans Expenses	14,110	14,110	7,055	-1,352	-8,407	14,110	0
Committee Services	177,199	177,199	88,600	78,624	-9,976	177,199	0
Electoral Registration	196,662	196,662	98,331	117,535	19,204	196,662	0
Local Land Charges	22,724	22,724	11,362	19,277	7,915	22,724	0
Elections	90,891	90,891	45,446	129,116	83,670	90,891	0
	1,033,828	1,033,828	516,916	630,864	113,948	1,033,828	0
TOTAL NET EXPENDITURE	2,312,700	2,312,700	961,875	3,767,465	2,805,590	2,322,700	10,000



Further Breakdown
Resources - Investment Properties

	Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)
	£	£	£	£	£	£	£
<u>Investment Properties</u>							
Offices Beaconsfield	-72,852	-72,852	-36,426	-35,760	666	-72,852	0
Brindley House	-25,757	-25,757	-12,878	-13,628	-750	-25,757	0
Stoke Park	0	0	0	0	0	0	0
Stoke Place	-115,563	-115,563	-57,781	-61,360	-3,579	-115,563	0
Bath Road Depot	7,107	7,107	3,553	2,958	-595	7,107	0
Miscellaneous Land & Property	-10,280	-10,280	-5,140	-4,781	359	-10,280	0
River Rd, Taplow	-5,986	-5,986	-2,993	157	3,150	-5,986	0
Housing Dwellings	8,851	8,851	4,425	1,257	-3,168	8,851	0
Caravan Sites	-16,734	-16,734	-8,367	132	8,499	-16,734	0
TOTAL NET EXPENDITURE	-231,214	-231,214	-115,607	-111,025	4,582	-231,214	0

Reasons

**Further Breakdown
Sustainable Development**

Joint Building Control

Joint Building Control

Joint Building Control - Fee Work

Joint Building Control - Non Fee Work

Development Management

Planning Administration

Development Management

Appeals & Public Inquiries

Enforcement

Design & Conservation

Tree Preservation

Planning Policy

Planning Policy

Transport Policy

Local Development Framework

TOTAL NET EXPENDITURE

Original Budget	Latest(1) Budget	Profiled Budget	Actual To Date	Variance (ACT-PB)	Estimated Outturn	Variance (EO-LB)
£	£	£	£	£	£	£
-106,897	-106,897	-53,449	347,114	400,563	-106,897	0
123,178	123,178	61,590	-446,447	-508,037	123,178	0
44,365	44,365	22,183	40,325	18,142	44,365	0
60,646	60,646	30,324	-59,008	-89,332	60,646	0
1	1	1	-17,040	-17,041	1	0
618,844	618,844	309,422	228,726	-80,696	568,844	-50,000
47,009	47,009	23,505	8,156	-15,349	47,009	0
295,726	295,726	147,864	133,740	-14,124	295,726	0
56,539	56,539	28,269	27,744	-525	56,539	0
83,442	83,442	41,721	39,834	-1,887	83,442	0
1,101,561	1,101,561	550,782	421,160	-129,622	1,051,561	-50,000
498,621	498,621	249,311	165,596	-83,715	498,621	0
0	0	0	19,531	19,531	0	0
0	0	0	0	0	-48,000	-48,000
498,621	498,621	249,311	185,127	-64,184	450,621	-48,000
1,660,828	1,660,828	830,417	547,279	-283,138	1,562,828	-98,000



Reasons
Planning income currently above budget.
Spend on LDF likely to be less than originally anticipated. Offset by lower use of LDF reserve.

Attachment B: Salary Budget Monitoring

SBDC SALARY BUDGET MONITORING	Original Budget	Vire	Latest Budget	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Actual	OCT Est	NOV Est	DEC Est	JAN Est	FEB Est	MAR Est	TOTAL	Overspend / (saving)	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Leader																		
CHIEF EXECUTIVES (1251)	276	-43	233	20	20	20	20	25	22	22	22	22	22	22	22	256	23	⊖
HUMAN RESOURCES (HR01)	94	0	94	8	8	8	8	6	5	5	5	5	5	5	5	72	-21	⊕
COMMS, PERFORMANCE & POLICY (CO01)	64	0	64	6	4	4	4	4	4	4	4	4	4	4	4	51	-13	⊕
	434	-43	391	34	32	32	32	35	31	31	31	31	31	31	31	379	-12	⊕
Healthy Communities																		
CORPORATE HOUSING (3700)	32	0	32	3	3	3	3	3	3	3	3	3	3	3	3	32	1	⊖
ENVIRONMENTAL HEALTH (3632)	218	0	218	22	18	8	15	15	15	15	15	15	15	15	15	186	-32	⊕
COMMUNITY TEAM (CL01)	91	0	91	6	4	4	4	3	3	3	3	3	3	3	3	39	-52	⊕
JOINT COMMUNITY SAFETY (CS01)	121	0	121	6	7	7	7	7	7	7	7	7	7	7	7	81	-41	⊕
	463	0	463	37	32	21	29	28	27	27	27	27	27	27	27	338	-125	⊕
Sustainable Development																		
PLANNING ADMIN (4330)	182	0	182	15	15	15	14	13	15	15	15	15	15	15	15	175	-6	⊕
DEVELOPMENT MANAGEMENT (4356)	327	0	327	28	27	25	30	29	28	28	28	28	28	28	28	336	9	⊖
ENFORCEMENT (4366)	122	0	122	7	7	7	7	4	4	4	4	4	4	4	4	61	-61	⊕
CONSERVATION & DESIGN (4353)	32	0	32	3	3	3	3	3	3	3	3	3	3	3	3	33	1	⊖
TREE PRESERVATION (4351)	31	0	31	3	3	3	3	3	3	3	3	3	3	3	3	32	1	⊖
PLANNING POLICY (PP01)	237	29	266	24	24	24	24	25	24	24	24	24	24	24	24	289	23	⊖
JOINT BUILDING CONTROL (BC01)	528	0	528	42	42	42	42	42	42	42	42	42	42	42	42	504	-24	⊕
	1,459	29	1,488	121	120	118	122	119	119	119	119	119	119	119	119	1,429	-58	⊕
Environment																		
WASTE CONTRACT MANAGEMENT (3440)	206	0	206	14	13	12	11	14	13	13	13	13	13	13	13	152	-54	⊕
SPMG (3493)	36	0	36	3	3	3	3	3	3	3	3	3	3	3	3	39	3	⊖
PARKSIDE CEMETERY (3543)	18	0	18	1	2	1	2	1	1	1	2	1	2	1	2	17	-1	⊕
	260	0	260	19	17	17	15	19	17	17	17	17	17	17	17	208	-52	⊕
Customer Services																		
CUSTOMER SERVICES (2311)	86	0	86	7	7	7	7	7	7	7	7	7	7	7	7	85	-1	⊕
REVENUES & BENEFITS (2286)	74	0	74	6	6	6	6	6	6	6	6	6	6	6	6	69	-6	⊕
	160	0	160	13	13	13	13	13	13	13	13	13	13	13	13	154	-7	⊕

Page 22

Agenda Item 4

Support Services

BUSINESS SUPPORT (2276)	177	0	177	5	23	13	13	13	13	13	13	13	13	13	13	162	-14	😊
JOINT LEGAL (LE01)	391	0	391	33	33	33	33	33	33	33	33	33	33	33	33	395	3	😞
DEMOCRATIC SERVICES (2317/2308)	129	0	129	9	18	9	9	11	11	11	11	11	11	11	11	133	4	😞
LAND CHARGES (2316)	38	0	38	3	3	3	3	3	3	3	3	3	3	3	3	39	1	😞
	735	0	735	51	77	58	59	61	60	60	60	60	60	60	60	729	-6	😊
	3,511	-14	3,497	275	290	259	270	274	267	267	267	267	267	267	267	3,237	-259	😊

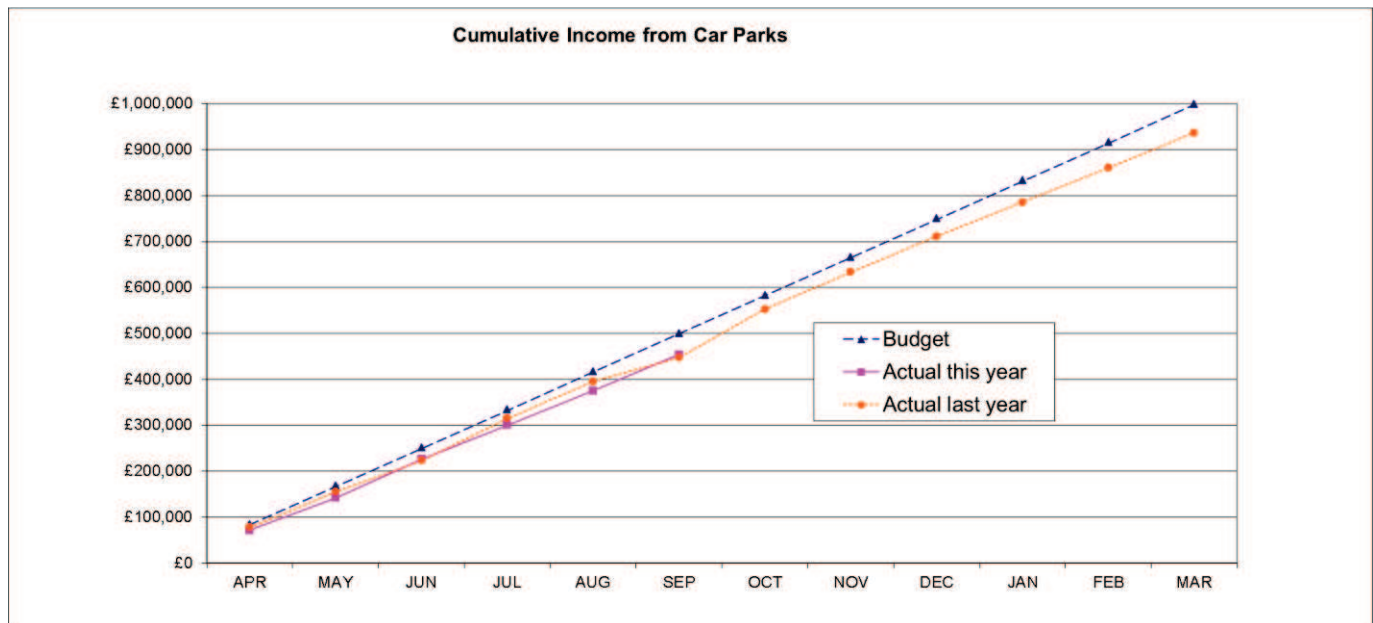
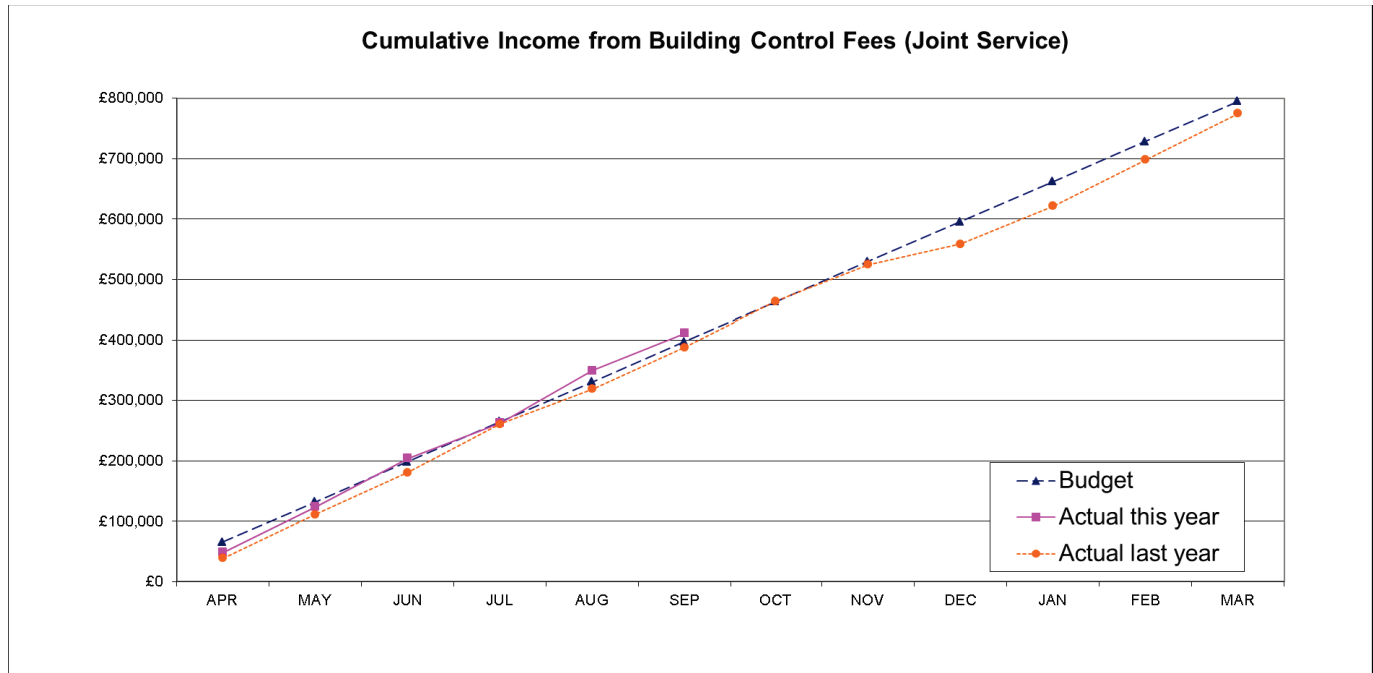
SBDC SALARY BUDGET MONITORING

Farnham Park Charitable Trust

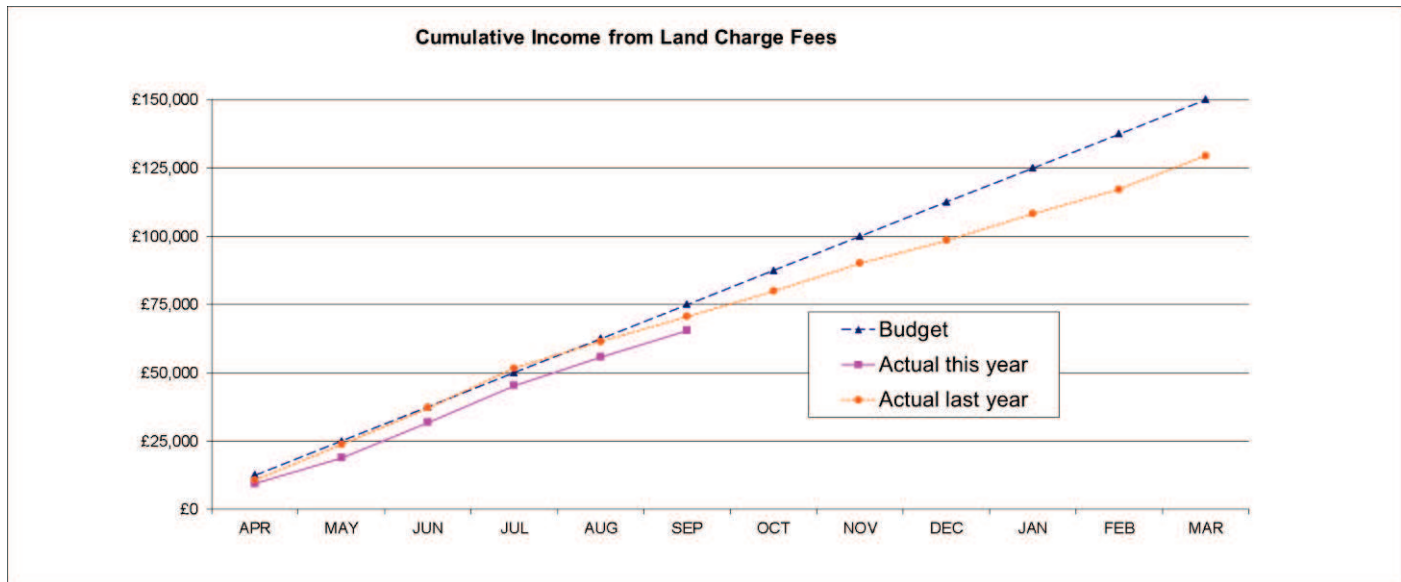
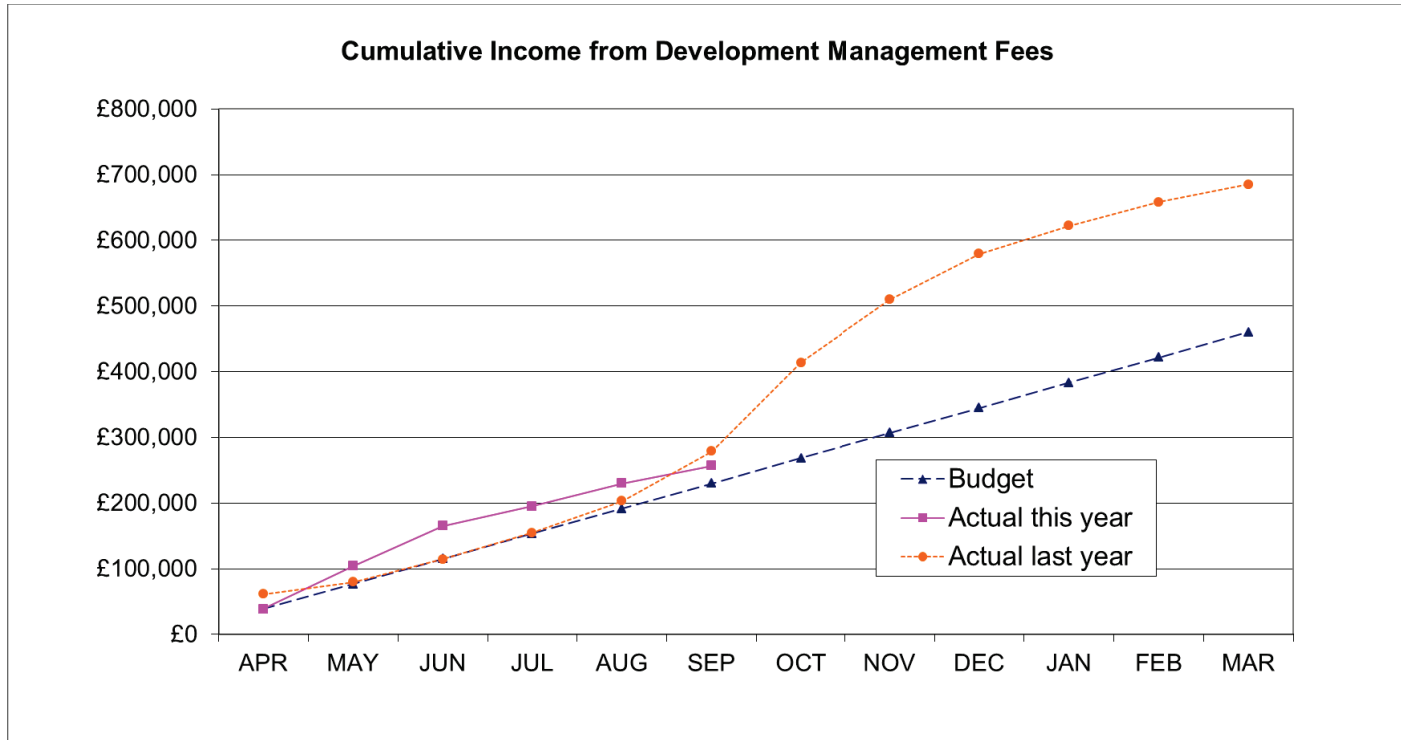
	Original Budget	Vire	Latest Budget	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Est	OCT Est	NOV Est	DEC Est	JAN Est	FEB Est	MAR Est	TOTAL	Overspend / (saving)	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
GOLF MANAGEMENT/CATERING (3499/97)	259	0	259	20	18	20	20	22	20	20	20	20	20	20	20	238	-22	😊
GROUNDS MAINTENANCE (3801)	163	0	163	12	11	11	11	15	16	16	16	16	16	16	16	170	6	😞
	423	0	423	32	29	31	30	37	35	35	35	35	35	35	35	407	-15	😊

- Note that all salary overspends/savings on Joint Services are split between Chiltern District Council and South Bucks District Council
- In some cases, underspends shown above have been offset by additional agency costs covering vacancies

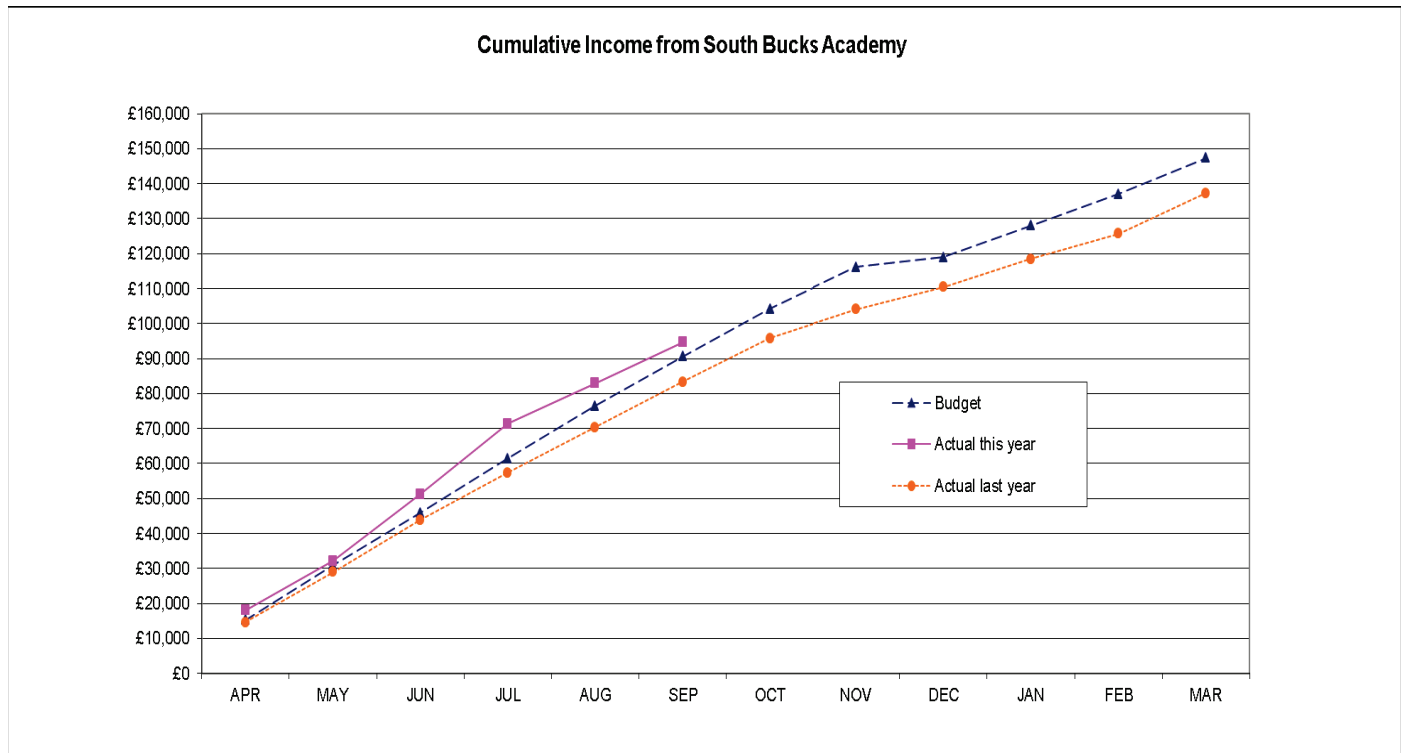
Attachment C: 2015/16 Key Income Areas



Attachment C: 2015/16 Key Income Areas



Attachment C: 2015/16 Key Income Areas



Attachment D: 2015/16 Capital Budget Monitoring Statement - As at 30 September 2015 (6 Months)

	Budget Manager	Original Budget £	Carry Forwards £	Virements / Additions £	Latest Budget £	Actual To date £	Variance £
Environment							
Beaconsfield Common Land Improvements	Chris M	15,000			15,000	-1,971	-16,971
Refuse / Street Cleansing Vehicles Purchase	Chris M		679,000		679,000	323,905	-355,095
Recycling Initiatives & Bins	Chris M	55,000	12,000		67,000	36,541	-30,459
Car Park Enhancements	Chris M	10,000	30,000		40,000	1,353	-38,647
Dropmore Road Depot	Chris M		95,000		95,000		-95,000
Purchase Rail Track Land - Station Rd GX	Chris M		9,000		9,000		-9,000
Healthy Communities							
Community Development Grants	Martin H	15,000			15,000	1,548	-13,452
Evreham R&R Contribution	Martin H	22,000	110,000		132,000		-132,000
Home Renovation Grants / Flexible Home Loans	Martin H	50,000	47,000		97,000	3,620	-93,380
Home Renovation Grants Salaries	Martin H	105,000			105,000		-105,000
Disabled Facility Grants	Martin H	310,000	66,000		376,000	195,104	-180,896
Support Services							
Desktop IT	Sim D	40,000	20,000		60,000		-60,000
ICT Development Infrastructure	Sim D		68,000		68,000		-68,000
Renew / Develop Virtual Server Environment	Sim D	25,000		-25,000	0	240	240
ICT Projects - Cemeteries Software	Sim D		15,000		15,000		-15,000
ICT Projects - Shared Uniform	Sim D		33,000		33,000	240	-32,760
Public Access	Sim D				0	950	950
MS Office Licenses (Triennial)	Sim D	100,000			100,000	41,265	-58,735
Increase Website Transactional Capacity	Rachel P	26,000			26,000		-26,000
ICT Projects - Joint Working Infrastructure	Sim D	62,000	10,000	-62,000	10,000	14,102	4,102
ICT Strategy Projects	Sim D	100,500		222,500	323,000		-323,000
TCA Project - Mobile Working	Sim D			70,000	70,000		-70,000
Shared Finance Service - Cash Receipting	Rodney F		25,000		25,000	18,020	-6,980
Shared Legal Service - Case Management	Joanna S		15,000		15,000		-15,000
Shared Parking Service - ICES 360	Chris M		23,000		23,000		-23,000
Shared F&P Service - Uniform & FM System	Chris M			6,100	6,100		-6,100
Audio System - Council Chamber	Chris M		7,000		7,000		-7,000
Capswood Maintenance & Works	Chris M	15,000			15,000		-15,000
Other Capital Works	Chris M	51,000	236,000		287,000	5,112	-281,888
Sustainable Development							
Planning Data Capture	Peter B		23,000		23,000		-23,000
Capitalisation of Salary Costs							
Capital Salaries	Chris M	49,000			49,000		-49,000
		1,050,500	1,523,000	211,600	2,785,100	640,029	-2,145,071

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank